# City of Altamonte Springs

## Field Change Request

<table>
<thead>
<tr>
<th>PROJECT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
</tr>
<tr>
<td>Project Address:</td>
</tr>
</tbody>
</table>

### Description of Change Requested:

This Field Change Request must be accompanied by a sketch prepared on 8-1/2” x 11” or 8-1/2” x 14” paper, signed/sealed by the Project Engineer or Project Landscape Architect, and attached.

### Probable Impact:

---

### Submitted by Project Engineer or Project Landscape Architect:

_____________________________ Date: _________________

### Agreed by Contractor:

_____________________________ Date: _________________

### Approved by Public Works:

_____________________________ Date: _________________

### Approved by Growth Management:

_____________________________ Date: _________________

____ NOT APPROVED. This change must be submitted to DRC for a site plan revision.

____ APPROVED.

ALL APPROVED CHANGES MUST BE INDICATED ON A SITE PLAN REVISION APPLICATION PRIOR TO PROJECT CLOSE-OUT, AND SHOWN ON THE CONSTRUCTION RECORD DRAWINGS.