

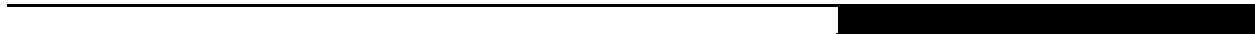
CITY OF ALTAMONTE SPRINGS

REQUEST FOR DEVELOPMENT FEE ESTIMATE

To request that the City prepare an estimate of fees for a proposed development project, please fill out this form and submit your request to the Building/Fire Safety Division. This *Request for Development Fee Estimate* form is for fees for non-residential, multi-family, and townhouse developments only. The application must be complete for processing; an incomplete application may result in a delay in processing of your request. Instructions and additional information are provided on page 5.

This is an optional service. The submittal fee for this optional service is \$100.00.

Project Information		Applicant Information	
Project Name:		Firm Name:	
Project Address:		Address:	
<input type="checkbox"/> Inside City Limits <input type="checkbox"/> Outside City Limits		City:	
Name of Center (if applicable):		State:	Zip:
		Phone:	
Former Project or Center Names: a. _____ b. _____ c. _____		Fax:	
		Email:	
		Contact Person:	
Legal Description: <input type="checkbox"/> Check if attached (<i>Attach on separate page if lengthy</i>)			
Seminole County Property Appraiser Parcel ID Number(s): <input type="checkbox"/> Check if attached		a. _____ b. _____ c. _____ <i>Attach on separate page if more than three</i>	
FOR OFFICE USE ONLY:			
Log #: _____		Date Rec'd: ____/____/____	
Completed By: _____		Date Completed: ____/____/____	



Work Estimates	
Estimated Valuation of Work	\$ _____
Estimated Date for Final Site Plan Approval	____ / ____ / ____
Estimated Date for Building Permit Application	____ / ____ / ____

Type of Construction (check one)	
<input type="checkbox"/> New or Building Shell <input type="checkbox"/> Addition	<input type="checkbox"/> Interior Alteration/Renovation <input type="checkbox"/> Interior Completion (New)

Proposed Use of Development	
Type of Use	Number of Dwelling Units or Gross Square Footage
Multi-Family	_____
Office	_____
Retail (Nature of Business)	_____
Restaurant (See Attachment)	_____
Other, please specify	_____

Previous Use of the Property	
Type of Use	Name of Previous Use / Number of Dwelling Units or Gross Square Footage
Vacant Land	_____
Single Family Residence	_____
Office	_____
Retail	_____
Restaurant	_____
Other, please specify	_____

*Meter fees for your project shall be based upon the **NUMBER** and **SIZE(s)** of the meters denoted on the Final Approved Site Plan for your project. A meter fee schedule is attached for your reference.*

Signature: _____	Date: ____ / ____ / ____
Print: _____	<input type="checkbox"/> Owner <input type="checkbox"/> Applicant

WATER METER FEE SCHEDULE ATTACHMENT

METER FEES		
Size	Potable Meters	Reclaimed Meters
¾-inch meter	\$150.00	n/a
1-inch meter	\$250.00	\$250.00
1½-inch meter	\$500.00	\$500.00
2-inch meter	\$600.00	\$600.00

Meter taps and meter installation for existing commercial projects and new development projects. The City shall grant the developer the privilege of making long and short side taps, installing service lines and meters, and setting meter boxes provided the following criteria are met:

- (i) Potable and reclaimed meters two inches and smaller shall be purchased from the City;
- (ii) Potable meters larger than two inches shall be compound meters with strainers provided by the developer and shall be of a make and type approved by the City;
- (iii) Irrigation meters larger than two inches shall be turbine meters with strainers provided by the developer and shall be of a make and type approved by the City;
- (iv) The installation of the tap, service line, meter, and meter box shall be in accordance with City specifications and design standards;
- (v) the developer shall allow for inspection of all work by City;
- (vi) The developer has no previous record of inferior workmanship, failure to comply with City specifications, failure to allow for inspections or otherwise shown noncompliance with City procedures, standards or specifications;
- (vii) The developer, if required by the City, has posted a performance bond that is satisfactory to the City;
- (viii) Connection of a commercial property located outside the corporate limits of the City shall be subject to the approval of the Director of Public Works and Utilities and shall either require annexation of the property or the property owner's execution of an Agreement for Future Annexation, as deemed appropriate by the City, prior to the provision of utility service.

The Director of Public Works and Utilities, or the City Engineer as his designee, shall determine whether a developer shall be afforded the privilege of making taps and setting meters or whether that privilege shall be denied due to failure to meet the above criteria. In the event the Director of Public Works and Utilities or the City Engineer denies the developer the privilege of making taps and setting meters, the City shall set and install same upon payment of the appropriate fees covering all costs of the City regardless of whether the work was performed by City forces or by an underground contractor approved by the City.

INSTRUCTIONS AND ADDITIONAL INFORMATION FOR DEVELOPMENT FEE ESTIMATES

To assist you in estimating the development fees for your non-residential, multi-family, or townhouse project, you may request that the City calculate an estimate of City fees for you. The estimate will include building permit fees, DBPR surcharge fees, impact fees, and utility connection fees. The estimates calculated by you, or by the City upon your submittal of a *Request for Development Fee Estimate* form, should be of significant value in your development planning. To obtain a City development fee estimate for your project, please complete and submit the *Request for Development Fee Estimate* form along with the \$100.00 submittal fee.

Fees will be calculated based upon the information you provide to the City on this form. For redevelopment, the estimate will include any applicable credits. Former project names and parcel identification number information are critical in assisting the City with the research required to provide a more comprehensive project estimate. Typically, your development fee estimate will be available within 14 calendar days after receipt of your completed *Request for Fee Estimate* form. However, an incomplete application may result in a delay in processing your request. In an effort to provide the most comprehensive and accurate fee estimate, fees will not be quoted on the telephone or provided immediately upon request.

Be advised that rates are established by City Ordinance and are subject to change without prior individual notice. As such, the rate structure represented on the estimate or on the worksheets is not guaranteed. All City fees will be collected at the time of building permit issuance and will be due and payable in accordance with the rate schedule in place at that time.

The development fee estimate will be returned to the applicant by fax or email unless other arrangements have been requested.

Return this form to:	City of Altamonte Springs Building/ Fire Safety Division 225 Newburyport Avenue Altamonte Springs, FL 32701	Tel: 407.571.8433
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The City fee estimate does not include fees for site plan review or the fees charged by Seminole County or other agencies which may have jurisdiction over the proposed development. For an estimate of Seminole County impact fees, contact Seminole County at 407.665.1130, ext. 7356. Seminole County assesses the following fees for development within the City: road impact fee, fire/rescue impact fee, and education system impact fee (for residential projects only).

Please be advised that the City has informed Seminole County of issues we have found in their Road Impact Fee Ordinance. The City does not collect that fee on behalf of the County. Payment of the other County fees will be required at the time of City building permit issuance.