

**CITY OF ALTAMONTE SPRINGS
ATTENTION GETTING DEVICE
PERMIT APPLICATION
PHONE 407-571-8433 FAX 407-571-8445**

PERMIT FEE: \$50.00

PERMIT MAY TAKE UP TO FIVE CALENDAR DAYS TO PROCESS

Use for banners, cold air balloons, searchlights, tents/canopies 900 SQ FT & less

(Double fee will apply if installed prior to permit issuance)

Documentation required with submittal:

- Written permission from property owner or property manager
- Site plan indicating location of placement of attention getting device (may be hand drawn on back of application)

INSTALLATION DATE: _____ **REMOVAL:** _____

BUSINESS NAME: _____ **PHONE:** _____

ADDRESS: _____

CONTACT EMAIL ADDRESS: _____

GENERAL REGULATIONS

- Installation of attention getting devices limited to a fifteen (15) day maximum period within a six-month time frame on single-use commercial properties. Any multi-tenant or multi-unit commercial properties are limited to a ten (10) consecutive day period within any 3 month time frame (4 x per year)
- No free standing banners. All banners shall be placed on the building
- Electrical shall be connected to GFI circuit and protected damage in accordance with NFPA 70.
- Maximum height for balloons is 30 feet above roof level
- NO attachments are permitted on any tree or landscape material
- NO free standing signs
- *Attention getting devices found in violation of any of the above will be subject to removal*

I, _____, understand the general regulations stated above and agree that if at any time of inspection this attention getting device does not comply to these rules and the City's code of ordinances, the device shall be removed and the permit fee not refunded. I authorize the City to remove the device within 48 hours after the owner has been notified of any violation or if the device is not removed at the end of the permit period.

Applicant's Signature

Date

TYPE OF ATTENTION GETTING DEVICE TO BE USED: _____

NUMBER OF ATTENTION GETTING DEVICES TO BE USED: _____

Code Enforcement/BFSD

Date

Approved () Denied ()