

**CITY OF ALTAMONTE SPRINGS
DEMOLITION / BUILDING RELOCATION
PERMIT APPLICATION
PHONE: 407-571-8433 / 8435 FAX: 407-571-8445**

**PERMIT FEE: \$50.00 UP TO \$10,000 VALUATION
+ \$1.00 PER EACH ADDITIONAL \$1,000**

Permit is required for demolition and/or building relocation according to
City Ordinance (Ord. 980-88)

**UTILITY LINES CAP-OFF INSPECTION WILL BE REQUIRED PRIOR TO
DEMOLITION**

Documentation required with submittal:

- Three (3) site plans indicating location of demolition / building relocation
 - Three (3) sets of demolition plans (for interior demolition)
- FL Dept. of Environmental Protection – Notification of Asbestos removal
It is the owner/operator's responsibility to comply with asbestos NESHAPS regulations and Florida Statute 469.003
- Seminole County permit required for any tank abandonment / removal

APPLICANT NAME: _____ **PHONE:** _____
BUILDING ADDRESS: _____

CONTRACTOR NAME: _____
ADDRESS: _____
PHONE: _____ **FAX:** _____

CONTRACT COST: _____
DATE OF DEMOLITION / RELOCATION: _____

DEMOLITION METHOD: _____
TYPE OF BUILDING: _____

RELOCATION OF BUILDING TO: _____
BUILDING SIZE (sq footage): _____
DESCRIPTION OF WORK: _____

Arbor permit must be obtained separately for any tree removal, alterations or trimming

Building Official – Date

Growth Management – Date

CITY OF ALTAMONTE SPRINGS
BUILDING / FIRE SAFETY DIVISION
UTILITY CAP-OFF INSPECTION GUIDE

1. Verify DEP notification of asbestos (certain residential buildings are exempt)
2. Building sewer and drain
3. Grease traps
4. Oil separators
5. Natural or liquid propane gas lines
6. Medical gas lines
7. Potable water lines*
8. Fire lines
9. Freon lines disconnected, and freon drained properly
10. Electrical services
11. Control feeds to gasoline dispensers
12. Control feeds to outdoor lighting
13. Verify Seminole County permit for ANY tank abandonment / removal

*water service from the hydrant is not necessary for demolition operations

NOTE: Contractor is required to contact Robert White, Code Compliance Inspector/Engineering at 407-571-8343 to schedule an on-site preconstruction meeting *at least 48 hours in advance of any demolition activity.*