

CITY OF ALTAMONTE SPRINGS  
**RESIDENTIAL ARBOR PERMIT APPLICATION**  
**PHONE: 407-571-8433 / 8153      FAX: 407-571-8445**

**PERMIT FEE: \$20.00**

Documentation required with submittal:

Sketch showing the location of the tree(s) to be removed must be provided  
(see back of this application)

If residing in a subdivision regulated by a Mandatory Homeowners Association, prior approval from association is required. **APPROVAL LETTER MUST BE SUBMITTED WITH APPLICATION.**

PROPERTY OWNER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TREE CONTRACTOR: \_\_\_\_\_ PHONE #: \_\_\_\_\_

REASON FOR REMOVAL OF TREE(S) –  
TREE MUST MEET ONE OF THE FOLLOWING CRITERIA TO APPLY:

- |  |   |
|--|---|
| <input type="checkbox"/> Dead                    | <input type="checkbox"/> Diseased                         |
| <input type="checkbox"/> In danger of falling    | <input type="checkbox"/> Located in driveway/building pad |
| <input type="checkbox"/> Danger to utility lines | <input type="checkbox"/> Damaging property                |
| <input type="checkbox"/> Other(explain) _____    |   |

TYPE OF TREE(S) TO BE REMOVED: \_\_\_\_\_

NUMBER OF TREE(S) TO BE REMOVED: \_\_\_\_\_

DIAMETER OF TREE(S) TO BE REMOVED: \_\_\_\_\_

**NOTE: At the time of the tree removal there must be at least two (2) trees remaining on the property!!!**

**The two (2) remaining trees must be at least 2" caliper in size and cannot be a fruit tree or a tree on The City of Altamonte Springs prohibited tree list. The prohibited tree list can be found in Section 8 of the City of Altamonte Springs Land Development Code.**

**Permit is valid for 60 days from issue date.**

\_\_\_\_\_  
Property Owner – printed name

\_\_\_\_\_  
Property Owner – signature\*

\*By signing this document, owner gives Code Enforcement Officer permission to enter property to see tree(s) if they are not visible from the street. Additionally, owner agrees to tree replacement, if required.

**ATTENTION TREE CONTRACTORS:** You will need the AUTHORIZATION TO ACT ON OWNERS BEHALF TO OBTAIN AN ARBOR PERMIT form, in order to obtain/sign for owners.

**PERMIT APPROVED**

**PERMIT DENIED**

\_\_\_\_\_  
Code Compliance – Date

*Altamonte Springs LDC 8.3.1* – No person shall, directly, or indirectly cut down, substantially alter, destroy, remove or move, or effectively destroy through damaging, or authorize the cutting down, destroying, removing or moving, or damaging of any living trees situated on property within the city without a permit having first been obtained.

←PROPERTY LINES→



CONSIDER THIS AS AN OVERHEAD VIEW OF YOUR PROPERTY.  
DRAW PLACEMENT OF YOUR HOME AND DRIVEWAY AND THEN  
DRAW PLACEMENT OF THE TREE(S) YOU ARE  
REQUESTING TO BE REMOVED.

\*PLEASE MARK TREES TO BE REMOVED WITH A COLORED RIBBON