



CITY OF ALTAMONTE SPRINGS

FIELD CHANGE REQUEST

PROJECT INFORMATION	
Project Name:	Permit #
Project Address:	Site Plan # 0 __ - __0000__ __ __
DESCRIPTION OF CHANGE REQUESTED:	
<p>This Field Change Request must be accompanied by a sketch prepared on 8-1/2" x 11" or 8-1/2" x 14" paper, signed/sealed by the Project Engineer or Project Landscape Architect, and attached.</p>	
PROBABLE IMPACT:	
SUBMITTED BY PROJECT ENGINEER or PROJECT LANDSCAPE ARCHITECT:	
Date: _____	
AGREED BY CONTRACTOR:	
Date: _____	
APPROVED BY PUBLIC WORKS:	
Date: _____	
APPROVED BY GROWTH MANAGEMENT:	
Date: _____	
<p>_____ NOT APPROVED. This change must be submitted to DRC for a site plan revision.</p> <p>_____ APPROVED.</p>	
<p>ALL APPROVED CHANGES MUST BE INDICATED ON A SITE PLAN REVISION APPLICATION PRIOR TO PROJECT CLOSE-OUT, AND SHOWN ON THE CONSTRUCTION RECORD DRAWINGS.</p>	